



APPLICATION FORM

PLEASE PRINT CLEARLY IN BLACK CAPITALS AND BLACK INK

You should complete this application as soon as possible and return to;

The Admissions Officer
Leeds College of Art
Blenheim Walk
Leeds LS2 9AQ
0113 202 8000

For office use

Student reference received

Yes No

Attach Passport Photo Below

SECTION ONE

Title of course(s) being applied for

Proposed year of entry

Dates not available for interview

From _____ To _____

SECTION TWO

Title (Mr, Mrs, Miss, Ms, Other) _____ Age on next August 31st _____

Surname _____ Mobile number _____

Other names _____ Home telephone _____

Date of birth (DD/MM/YY) _____ Email address _____

Correspondence address: please note that this address will be used by the College for all correspondence. Please tell us of any changes.

Home address if different from correspondence address

Postcode _____ Postcode _____

SECTION THREE

Country of residence _____ Nationality _____

Where have you lived for the last three years?

What is your local education authority?

Date of entry to the UK _____

SECTION FOUR

Name and address of your current education establishment or any you have attended over the last three years

Postcode _____

Student Ref No	Entered by	Date	Time	Received	Outcome	UO	CO	WO	DNA	R	DOB verified
Course Nos	Education Authority	Interview Date	Acknowledged	Date notified	Accepted/withdrawn	OA	WD	Exam results received	Parental consent	Qualified	Yes <input type="checkbox"/>
Forenames								No <input type="checkbox"/>			
Surname											

SECTION EIGHT - PERSONAL STATEMENT

Please use this space for any other information to support your application.
If you need more space, please add an extra sheet to your application form.

- why you wish to apply for this course(s)
- interests, voluntary activities
- skills and strengths you have to offer
- employment and work experience

CHECKLIST

Have you completed

All your personal details

All the details about the course for which you are applying

All the details about your present qualifications

Have you included

A passport-sized photograph

Your student reference form. See note 3.

Is your student reference form to follow

Please give details of any relevant criminal convictions which are not spent, (as defined by the Rehabilitation of Offenders Act 1974) See note 4.

What happens now? See notes 5 and 6.

I agree to Leeds College of Art processing personal data which includes sensitive data, contained in this form and the attached student reference. I agree to the processing of such data for any purposes connected with my studies or my health and safety whilst on the premises or for any other legitimate reason. (please see note 8). I understand that this information will be provided to any other organisation which has a statutory right to receive it.

Signature of applicant

Date

If you are currently under eighteen, this form must also be signed by a parent or guardian

Signature of parent/guardian

Date

INTERVIEW NOTES - FOR COLLEGE USE

Interview panel

Name or initials	Course	Date
1st Interview		
2nd Interview		

ACADEMIC ACHIEVEMENTS - IF GCSE AT GRADE 'C' OR ABOVE OR EQUIVALENT

Present examination results	Number	English	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Maths	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Expected examination results	Number	English	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Maths	Yes <input type="checkbox"/>	No <input type="checkbox"/>

FURTHER POTENTIAL AT LEVEL APPLIED FOR

	Excellent	Good	Average	Weak	Poor	Reference Supportive	Attendance
Portfolio						Yes <input type="checkbox"/>	No <input type="checkbox"/>
Quality						Yes <input type="checkbox"/>	No <input type="checkbox"/>
Quantity						Yes <input type="checkbox"/>	No <input type="checkbox"/>
Range						Yes <input type="checkbox"/>	No <input type="checkbox"/>
Communicating						Yes <input type="checkbox"/>	No <input type="checkbox"/>
Oral						Yes <input type="checkbox"/>	No <input type="checkbox"/>
Written						Yes <input type="checkbox"/>	No <input type="checkbox"/>

COMMENTS

RESULT

1st Interview	UO <input type="checkbox"/>	CO <input type="checkbox"/>	Re-interview required <input type="checkbox"/>	Rejection <input type="checkbox"/>
2nd Interview	UO <input type="checkbox"/>	CO <input type="checkbox"/>	Rejection <input type="checkbox"/>	

Course accepted for:

Conditions of offer:

Rejection - When an applicant is rejected please tick the appropriate box/es with the reason/s for rejection

- | | | |
|---|--|--------------------------|
| 1 Portfolio of work was underdeveloped or inappropriate for the course <input type="checkbox"/> | 4 Withdrew at interview <input type="checkbox"/> | 8 Other, please specify: |
| 2 Appropriate academic/critical ability was not demonstrated <input type="checkbox"/> | 5 Did not attend <input type="checkbox"/> | |
| 3 Did not demonstrate enthusiasm and commitment for the course <input type="checkbox"/> | 6 Demonstrated appropriate aptitude but was not as strong as other candidates <input type="checkbox"/> | |
| | 7 Wrong choice of course <input type="checkbox"/> | |