



28<sup>th</sup> April 2010

CORPORATION

Dear Governor

You are invited to attend the next meeting of the Corporation, to be held on Wednesday, 5<sup>th</sup> May 2010 at 6 p.m. in the Boardroom, Blenheim Walk Building. The agenda for the meeting is set out below, and refreshments will be available from 5.30 p.m.

Yours sincerely

*Fiona Bagchi*

Clerk to the Corporation

AGENDA

1. Apologies for absence
2. Declarations of interest. Members to declare any personal and/or pecuniary interests in any item on the agenda

*PART I – Items for discussion and decision*

3. Safeguarding briefing. The meeting will begin with a briefing from Mr G Curling, HR Manager.
4. Minutes of the previous meeting. To confirm the minutes of the meeting of the Corporation held on 24<sup>th</sup> February 2010. *ENCLOSURE – Agenda item 4*
5. Matters arising from the minutes
  - 5.1 Action plan update. To consider an update on actions arising from the minutes of the meeting held on 24<sup>th</sup> February 2010. *ENCLOSURE – Agenda item 5.1*
  - 5.2 Any other matters arising, not elsewhere on the agenda.
6. Committee minutes, reports & recommendations:-
  - 6.1 Finance & General Purposes Committee:
    - 6.1.1. To receive the unconfirmed minutes of the F&GP Committee held on 24<sup>th</sup> March 2010. *ENCLOSURE – Agenda item 6.1.1*
    - 6.1.2. To consider the Committee's report concerning the College's financial position as at 24<sup>th</sup> March 2010 (*see minute 6.2*).
  - 6.2. Audit Committee: To receive the minutes of the meeting held on 10<sup>th</sup> March 2010, including the confidential minutes. *ENCLOSURE – Agenda item 6.2*
  - 6.3. ASQA Committee. To receive the minutes of the meeting held on 4<sup>th</sup> April 2010. *ENCLOSURE – Agenda item 6.3*
  - 6.4. Search Committee. To receive a verbal report on any matters arising from the Committee meeting to be held on 5<sup>th</sup> May 2010.

7. **Vernon Street refurbishment: approval of tender.** To consider a report from the Director of Finance.
8. **Equality and Diversity.**
  - 8.1. **Equality and Diversity Annual Report 2008/09.** To consider the report. *ENCLOSURE – Agenda item 8.1*
  - 8.2. **Equality and Diversity training for Corporation members.** To note that members now have access to the College's on-line training programme.
  - 8.3. **Monitoring: Equality, Diversity and Governance.** To note that the completed questionnaire from the LSIS guide for governors and clerks in FE colleges will be presented to the July 2010 meeting of Corporation.
9. **Schedule of delegation.** To consider and approve changes to the College's Schedule of Delegation. *ENCLOSURE – Agenda item 9*
10. **Presentation from the Clerk on the Carver model of governance.** To consider a presentation from the Clerk on the "Carver" or minimal committee model of governance to facilitate further discussion of Corporation's governance model, as agreed in 2009.
11. **Annual review of schedule of policies & procedures.** To note that the updated schedule will be presented to the July 2010 meeting of Corporation for information.
12. **Modification of Instrument and Articles of Government.** To modify the Corporation's Instrument and Articles of Government as stated in the Modification Order of 31<sup>st</sup> March 2010, noting that changes are technical and as a result of the dissolution of the LSC on that date. *ENCLOSURE – Agenda item 12*
13. **Any other urgent item(s) of business**
14. **Date & time of next meeting.** To confirm that the next meeting of the Corporation will be held on Wednesday, 21<sup>st</sup> July 2010 at 6.00pm.

*PART II – Items for information only*

15. **Principal's Report.** To note the Principal's Report for the period ending 28<sup>h</sup> April 2010. *ENCLOSURE – Agenda item 15*

CORPORATION

AGENDA

*PART III – Reserved Matters.*

16. Exclusions. To consider exclusions.

17. Minutes of the previous meeting. To confirm the Reserved Matters minutes of the meeting of the Corporation held on 24<sup>th</sup> February 2010 and to note that, because of the content of the minutes, they have not been classed as confidential. *ENCLOSURE – Agenda item 17*

18. Matters arising from the minutes

18.1 Action plan update. To consider an update on actions arising from the minutes of the meeting held on 24<sup>th</sup> February 2010. *ENCLOSURE – Agenda item 18.1*

18.2 Any other matters arising, not elsewhere on the agenda.