

LEEDS COLLEGE OF ART & DESIGN

CORPORATION

23rd April 2008

Dear Governor

You are invited to the next meeting of the Corporation, to be held on Wednesday, 30th April 2008 at 6 p.m. in the Boardroom, Blenheim Walk Building. Refreshments will be available at 5.45 p.m., and the agenda for the meeting is set out below

Yours sincerely

Edward Pearson

Clerk to the Corporation

AGENDA

- 1. Apologies for absence**
 - 2. Declarations of interest.** Members to declare any personal or pecuniary interest(s) in any of the items on the agenda
- PART I – Items for discussion & decision***
- 3. Minutes of the previous meeting.** To confirm the minutes of the Corporation held on 6th February 2008
 - 4. Matters arising from the minutes:**
 - a. Instrument & Articles of Government:**
 - 4.1.1. Composition & determination of membership of the Corporation** (Minute 13/2/08 refers). To consider, for approval, a series of changes following the publication of the revised Instrument & Articles of Government.
 - 4.1.2. Review of Standing Orders** (Minute 6.1/2.08 refers). To consider and approve proposed changes to the Corporation's Standing Orders, following publication of the revised Instrument & Articles of Government
 - b. Health & Safety Report 2006/7; student access to GP services** (Minute 8/2/08 refers). To receive a verbal report
 - c. Any other matter arising, not elsewhere on the agenda**
 - 5. Committee minutes, reports & recommendations:**
 - 5.1. Audit Committee.** To receive the unconfirmed minutes of the Audit Committee held on 12th March 2008

- 5.2. Academic Standards & Quality Assurance Committee.** To receive the unconfirmed minutes of the ASQA Committee held on 2nd April 2008
- 5.3. Finance & General Purposes Committee:**
- 5.3.1. Minutes.** To receive the unconfirmed minutes of the F&GP Committee held on 9th April 2008
- 5.3.2. Report on financial position.** To consider the Committee's report concerning the College's financial position as at 29th February 2008
- 5.4. Search Committee.** To receive a verbal report following the meeting of the Search Committee held on 30th April 2008
- 6. Schedule of delegation.** To consider and approve proposed changes to the College's Schedule of Delegation
- 7. Annual Equality & Diversity Report.** To consider & approve the College's annual report for 2006/7
- 8. Schedule of Policies & Procedures.** To consider amendments to the College Schedule of Policies & Procedures
- 9. Any other matters of urgent business, not elsewhere on the agenda**
- 10. Date & time of next meeting.** To confirm that the next meeting of the Corporation will be held on Wednesday, 16th July 2008 at 6 p.m.

PART II – Items for information only

- 11. Principal's report.** To note the Principal's report for the period 1st January – 31st March 2008

PART III – Reserved matters

- 12. Exclusions.** To consider any exclusions deemed necessary prior to consideration of the following matters:
- 13. Confidential minutes:**
- 13.1.** To confirm the confidential minutes of the Corporation meeting held on 6th February 2008
- 13.2.** To receive the unconfirmed confidential minutes of the Finance & General Purposes Committee held on 9th April 2008
- 14. Matters arising from the confidential minutes of the Corporation:**
- 14.1. Director of Finance** (Minute 16.2/2/08 refers). To consider a report concerning the recruitment of a new Director of Finance
- 14.2. Any other matter arising from the minutes, not elsewhere on the agenda**
- 15 Review of confidential minutes – College Strategic Plan.** To consider a report concerning the possible publication of confidential minutes.