

18th February 2009

CORPORATION

Dear Governor

You are invited to attend the next meeting of the Corporation, to be held on Wednesday, 25th February 2009 at 6 p.m. in the Boardroom, Blenheim Walk Building. The agenda for the meeting is set out below, and refreshments will be available from 5.30 p.m.

Yours sincerely

Edward Pearson

Clerk to the Corporation

AGENDA

1. **Apologies for absence**
2. **Declarations of interest.** Members to declare any personal and/or pecuniary interests in any item on the agenda

PART I – Items for discussion and decision

3. **Minutes of the previous meeting.** To confirm the minutes of the meeting of the Corporation held on 17th December 2008.
4. **Matters arising from the minutes:**
 - 4.1. **College name** (Minute 4.2/12/08 refers). To note that the change of name to Leeds College of Art had been authorised, to have effect from 1st June 2009
 - 4.2. **Any other matter arising, not elsewhere on the agenda**
5. **Vacancies - Vice Chairman of the Corporation and Chairman of the Finance & General Purposes Committee.** To make appointments to the vacancies of Vice-Chairman of the Corporation, and Chairman of the Finance & General Purposes Committee, to serve until 31st July 2009
6. **Committee minutes, reports & recommendations:- Finance & General Purposes Committee:**
 - 6.1. **Minutes.** To receive the unconfirmed minutes of the F&GP Committee held on 28th January 2009.
 - 6.2. **Financial status of the College.** To consider the Committee's report concerning the College's financial position as at 31st December 2008 (See Minute 5.2/01/09)

7. **Annual review, Committee structure & terms of reference.** To consider a report which reviews the Corporation's Committee structure and terms of reference.
8. **Annual review, Standing Orders.** To consider a report reviewing the Corporation's Standing Orders.
9. **Health & Safety Report.** To consider the College's annual Health & Safety Report for 2007/8.
10. **Enrolment Report 2008/9.** To consider a report on student enrolment in the current academic year.
11. **Equality & Diversity Report.** To consider the College's annual Equality & Diversity Report for 2007/8.
12. **Risk management.** To consider proposals for changes to the risk management policy and process.
13. **Any other urgent item(s) of business**
14. **Date & time of next meeting.** To confirm that the next meeting of the Corporation will be held on Wednesday, 6th May 2009 at 6 p.m.

PART II – Items for information only

15. **Principal's Report.** To note the Principal's Report for the period ending 16th February 2009.

PART III – Reserved Matters

16. **Exclusions.** To consider whether any exclusions are necessary prior to consideration of any of the following items:
17. **Confidential Minutes.** To confirm the confidential minutes of the Corporation meeting held on 17th December 2008.
18. **Matters arising from the minutes, not elsewhere on the agenda**
19. **Review of confidential minutes.** To consider the annual review of confidential minutes recorded during 2008, together with proposals for their publication.
20. **Committee reports, minutes & recommendations:-**
Finance & General Purposes Committee:
Confidential minutes. TO consider the confidential minutes of the F&GP Committee held on 28th January 2009.