

LEEDS COLLEGE OF ART & DESIGN

CORPORATION

15th October 2008

Dear Governor

You are invited to attend the next meeting of the Corporation, to be held on Wednesday 22nd October 2008 at 6 p.m. in the Boardroom, Blenheim Walk Building. Refreshments will be available from 5.30 p.m, and the agenda for the meeting is set out below

Yours sincerely

Edward Pearson

Clerk to the Corporation

AGENDA

1. Apologies for absence

- 2. Declarations of interest.** Members to declare any personal or pecuniary interests in any of the published agenda items

PART I – Items for discussion and decision

- 3. Minutes of the previous meeting.** To confirm the minutes of the Corporation meeting held on 17th July 2008.

4. Matters arising from the minutes, not elsewhere on the agenda

5. Committee minutes, reports and recommendations:

Finance & General Purposes Committee. To consider the unconfirmed minutes of the F&GP Committee held on 24th September 2008.

Search Committee. To receive a verbal report concerning any urgent matters arising from the meeting of the Search Committee held at 5 p.m. on 22nd October 2008

- 6. Annual review of the risk management policy.** To review the current risk management policy together with any proposed changes.

- 7. The College Name.** To consider and adopt a resolution concerning the proposal to change the College's name.

- 8. Representations letter.** To consider a report concerning the content of the management representations letter.

9. Any other urgent item(s) of business

- 10. Date & time of next meeting.** To confirm that the next meeting of the Corporation will be held on Wednesday, 17th December 2008 at 6 p.m

PART II – Items for information only

11. Draft Management Accounts 2007/8. To receive a draft of the Accounts for 2007/8, prior to formal consideration and approval at the next meeting of the Corporation.

12. Principal's Report. To receive the Principal's report for the period ending 15th October 2008.